

Round 27 Medium

Medium Form from Round 27

Application 27Medium00238 from Carol Bracken

Organisation Details

Organisation

Organisation Name Tasmanian Women in Agriculture
Legal name

Trading Name: Tasmanian Women in Agriculture

Organisation's website <http://www.twia.org.au>

Postal Address PO 322
Launceston TAS 7250

Initial Questions

Are you a not-for-profit community organisation? Yes

Are you incorporated? Yes

Are you constituted through an Act of Parliament, other than the Associations Incorporation Act? No

Are you a Registered Company? No

If you answered "NO" to all of the above 3 questions, you will need to find a sponsoring organisation and complete Section 3 of this application. You do not need to complete the ABN or Statement by Supplier questions (your sponsor will be required to complete those in Section 3). Please move to the Administrative Contact Details questions.

Please provide your incorporation or company registration number or the name of your Act

03929C Document number 175536

What is your ABN number

30 181 120 393

Information from the Australian Business Register			
ABN	30 181 120 393		
Organisation Name	Tasmanian Women In Agriculture Inc		
Status	Active		
Type of Organisation	Other Incorporated Entity		
Is registered for GST?	No		
Is a Charity?	No	Type	Not a charity
Is a Deductible Gift Recipient (DGR)?	No		
Tax Concessions	No tax concessions		
Registered Address	7250 TAS		

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Information current as at 12:00am today

If you do not have an ABN you will need to complete a statement by supplier.

Please attach a statement by supplier if you do not have an ABN number

No files have been uploaded

You can find a statement by supplier form on the Australian Taxation Office website.

Contact Details

Contact person	Mrs Carol Bracken
Position:	Committee Member
Phone Number (business hours)	(03) 6396 1141
Mobile	0423 255 776
Fax	
Email address	carol@bracken.net.au Must be an email address

Alternative Contact

Alternative Contact	Mrs Deborah Morice
Position	Treasurer
Phone number	0408 990 927
Email address	parkviewfarming@hotmail.com Must be an email address

Organisational Project Details

Project and Financial Summary

Preference will be given to projects which best demonstrate:

- clear project outline and objectives;
- the need in the community and how those needs will be met;
- the target group who will benefit from the project and the number of people who will benefit;
- good community support, including financial or in-kind support;
- good value for money;
- that TCF funding will enable the project to be completed; and
- where and when the project will take place.

Project Name	Tasmanian Rural Women's History 1994-2014
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Summarise the project

A celebration of rural women in Tasmania from 1994-2014 through a book of case studies demonstrating women's leadership in rural industries.

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Must be no more than 25 words

Amount Requested from TCF \$11,500.00
Must be a dollar amount and between 10001 and 90000

Is this amount GST inclusive

Have you applied for funding for this project in any previous TCF grant round? No

If yes, summarise how this application has changed Must be no more than 25 words

Have you and your sponsor met previous reporting obligations from previous TCF grants? Not applicable

Which Council area will the project take place in? Statewide
If your project crosses Council boundaries please indicate a Region rather than a Council area

Please indicate the one project category that best fits
Culture, arts and heritage
Please select the category that best suits your project. The Tasmanian Community Fund does not allocate funding on a category basis.

Will your project have a focus on or support any of the following? Women
Isolated communities
Cultural heritage
Must be no more than 3 choices selected

Briefly outline your organisation's role and purpose

Tasmanian Women in Agriculture (TWiA) is a gathering of rural women that are dedicated to supporting a connected, strong and vibrant rural community in Tasmania. TWiA connects, supports and celebrates Tasmanian rural women by: providing opportunities to network and support each other; encouraging and empowering them to realise their full potential; advocating for and representing them and their rural communities; providing opportunities to gain and share knowledge at state, national and international levels; raising their profile as part of a forward thinking and vibrant agricultural industry that is vital to the Tasmanian economy; and contributing to the viability and sustainability of agriculture and rural communities.

Briefly outline your organisation's financial position and the expected position over the next three years

TWiA has a free membership for rural women in Tasmania. It currently supports over 1000 members. Projects are funded through grants and sponsorship from rural businesses. Core administration costs are covered by limited corporate sponsorship funds and any revenue raised from the bi-annual event for rural Tasmanian women, 'the Gathering'. The organisation is also supported by DPIWPE through the provision of a part time staff member that provides strategic guidance and advice, connections and opportunities. Largely the organisation is supported through volunteer effort and donations. Members contribute financially to any activity or event that they attend except for regional discussion groups. Over time, the organisation has accumulated funds that support the organisation in leaner sponsorship years and if the bi-annual Gathering does not make a lot of money.

Please include details of any surplus or deficit, if any reserves/surplus can be used towards this project and if the financial situation is in deficit, how you will address this and if it will affect your project

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If you have applied for Tasmanian Community Fund support for this project in a previous round please explain how this application is different

Not Applicable
Must be no more than 25 words.

Responsible Person

Person who will take responsibility for ensuring all project obligations, including reporting obligations are met, should your application be successful.

Responsible Person Mrs Deborah Morice
Position Treasurer
Business hours telephone 0408 990 927
Email parkviewfarming@hotmail.com
Must be an email address

Directors or Officer Bearers' skills and experience

For projects over \$50 000, please outline the skills and experience of those managing your organisation.

Director's Name	Position	Skills and Experience

Project Details

Project Details

Preference will be given to projects that best demonstrate:

- clear project outline and objectives;
- the need in the community and how those needs will be met;
- the target group who will benefit from the project and the number of people who will benefit;
- good community support, including financial or in-kind support;
- good value for money;
- that TCF funding will enable the project to be completed; and,
- where and when the project will take place.

What is your project?

This project is to research and write a publication on Tasmanian Rural women from 1994-2014, capturing the period in which Tasmanian Women in Agriculture as an organisation was formed to the current date, to commemorate the 20th anniversary of TWiA as an organisation. The book will focus on how rural women have show strength, leadership and perseverance over the last 20 years and how they have sought to gain recognition for their efforts in rural businesses and professions. The project will print, promote and help distribute copies of the publication to rural women, libraries and rural community groups. A launch of the book will be held in Scottsdale in September 2014, where the inspiration for the organisation first came about.

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Must be no more than 500 words

Why is the project needed?

Since TWiA was founded in 1994, it has sought to support women in rural Tasmania gain recognition for and confidence in their skills as business women. This project will highlight and celebrate the achievements of women over the last 20 years. Rural women are often isolated and disconnected, particularly on farms, and have difficulty being recognised for the important part they play in farm businesses. Having case studies of rural women publicised will not only create a record of their achievement but provide inspiration and motivation for other rural women. For the future, this project will capture the struggle of the early years of Tasmanian Women in Agriculture as it sought to strengthen the representation of rural women in government policy and the skills development of its members. It will provide an historical record of the originators of the organisation and the efforts of rural women to strengthen their communities.

Must be no more than 200 words

What are you going to do to meet that need?

This project complements the existing mission of Tasmanian Women in Agriculture and will form part of the efforts in celebrating the organisations 20th anniversary. TWiA uses a variety of activities and events to meet the need of rural women in connecting, supporting and celebrating. In this project TWiA will engage a professional researcher and writer to develop the publication from existing TWiA documentation and photos and conduct 15-20 interviews with rural women and rural organisations.

Must be no more than 200 words

How and where will you undertake your project?

This project will be undertaken largely as a research project by a professional researcher and writer and interviews will be conducted with rural women throughout the state. The TWiA 2014 Gathering will be held in May in Circular Head and case studies, photos and interviews will be captured at this event to add to the publication. A launch of the book produced will be held at Scottsdale in September 2014. Scottsdale has been chosen as in May 1994, it was the location of the first 'gathering' of rural women on farms. This meeting combined the organisations of the Scottsdale Business and Professional Women and the North East Dairy Women's Discussion Group and sparked the beginning of Tasmanian Women in Agriculture as an organisation.

The publication will be provided to attendees at the launch, participants in the development of the book, libraries and rural organisation. After which it will be available for a small fee to members of TWiA and the community.

Must be no more than 200 words

How is your project innovative and proactive?

This project is proactive in generating wellbeing in rural communities. Through the process of sharing women involved in the development of the publication will reflect on their achievements and feel positive about the role they play in their business and community. Through reading the publication women and men will understand the importance of agriculture and rural business to Tasmania and the role that women have played in it over the last 20 years and into the future. The project will be proactive in creating a document that can be used as inspiration for rural women in developing networks, businesses and organisations in the future.

Must be no more than 200 words

Why is your project good value for money?

This project is excellent value for money as it supports a volunteer based organisation that is not for profit that has a free membership to all women living, working or caring about rural Tasmania. The project will employ a Tasmanian researcher and writer to work with the organisation and rural women to celebrate rural women's achievements. It provides a long lasting document that can be used by rural women to promote, support and connect. The project launch will largely be a fee per head event.

Must be no more than 200 words

Benefits of the project to the Tasmanian community

Outline the benefits (outcomes) expected to flow to the Tasmanian community as a result of the project covering the following questions:

- geographical area of Tasmania that will benefit;

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- target group for the project
- expected number of people who will benefit from the project and how you have calculated that figure;
- how the project will have lasting, positive benefits; and
- how you will demonstrate that the outcomes have been achieved.

Benefits to the community

This is a state wide project that will highlight achievements of rural women from all over the state and across many rural industries and areas, such as agriculture, fishing, forestry, farm safety and politics. The expected readers of the publication are rural women.

The book will be promoted and available through the extensive network of TWiA regional groups, at future TWiA events and through the TWiA website. The project will have lasting positive benefit as it will be distributed and talked about at TWiA events for at least the next 5 years and up to 10 years. It will be a lasting record of this period of Tasmanian rural life. The project will develop a 80 page A4 publication that will be launched in 2014. This will be the outcome achieved. The quality of the document will be reviewed by the executive of the organisation and feedback sought to ensure that the content will provide the inspiration and celebration of rural women that is intended.

Must be no more than 500 words

How many people will directly and indirectly benefit from the project

500 copies of the publication will be printed distributed over ~5 years. These books will be read or talked about with at least 3 other people and hence 1500 people will benefit directly from the book. An electronic copy of the publication will be retained for further reproduction if required.

Must be no more than 50 words

Community, volunteer and other support

How has the community demonstrated support for this particular project?

TWiA members have expressed support for a publication that traces the history of the organisation in its early days and as a celebration of all that has been achieved. In a broader sense, the success of all rural women in Tasmania is of interest from a historical and cultural perspective.

There is strong support in the community for Tasmanian Women in Agriculture which is demonstrated by our large membership and by our induction into the Tasmanian Honour Roll of Women in 2013.

Must be no more than 200 words

Provide an outline of how volunteers and the community are involved in your project

15-20 interviews will be conducted with rural women and organisations across Tasmania. Attendees at the 2014 Gathering will be asked to contribute stories, memories, photos and ideas for the development of the publication. TWiA membership will be invited to the launch of the book and be asked to purchase it at all future events. Regional TWiA groups will discuss the publication during its meetings. The TWiA executive will be managing and organising the events surrounding the 20th anniversary of the organisation including this project.

Must be no more than 200 words

Provide information on any other organisations that provide a similar service and how your project is unique.

Explain why there is an unmet need.

There are no other organisations in Tasmania that focus on rural women as business women who contribute significantly to the rural economy. There are limited opportunities for women to showcase their contribution and to use that record to

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inspire and strengthen other women. Tasmanian Women in Agriculture is the only organisation to focus on leadership and skills development in rural women. There are national and other state organisations that mirror the service that TWiA provides.

Must be no more than 200 words

Support Letters

Applicants may provide up to 3 letters of support. Please attach below.

If you submit more than 3, the first 3 will only be considered.

Letter of Support No. 1

- [TWiA letter of support Oct 2013.pdf](#) 162.7 kB

Letter of support No. 2

No files have been uploaded

Letter of support No. 3

No files have been uploaded

Project Management

How will the project be implemented?

The services of a professional researcher and writer will be engaged who will pull together the publication including interviews with rural women and organisations. That person will attend the May 2014 Gathering to source views and stories from rural women. The executive of TWiA will provide overall direction, review and a lot of source material. Printing of the book will be undertaken most likely through a local printer. A launch event will be coordinated and promoted.

Must be no more than 200 words

How will your organisation manage the project?

The executive of the TWiA will provide review and feedback on the publication. The lead for the project is the current president, Annette Reed. The Treasurer will handle all acquittal of the grant and purchases. A regional group leader will be requested to assist with the launch event with the assistance of the executive. Promotion will be handled through existing communication with the community, membership and through media connections.

Must be no more than 200 words

What are your specified project objectives?

Record and capture historical information on rural women during the period 1994-2014. Preparation of a publication of suitable quality to inspire and motivate others. A limit of 80 pages of A4 has been set. Printing of a 500 copies of the publication. Launch of a publication in September 2014 with media coverage highlighting the role of women in Tasmania rural life. Posting of up to 100 copies of the publication to select organisations and participants.

Must be no more than 200 words

How will your organisation monitor and evaluate progress against your specified project objectives and identified timeframes

The project lead will be responsible for managing the schedule of the project and ensuring that the publication is ready for launch in September. Milestones will be set with the researcher/writer to ensure that there are no overruns in time or cost. A draft of the document specifying page limits will be used to guide the development of the book.

Must be no more than 200 words

Project Start Date

01/01/2014

Must be a date and no earlier than 1/1/2014

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Project End date 31/12/2014
Must be a date

Project Timetable

Key Milestone	Timing of the milestone
Preliminary development of the document	January-March 2014
Interviews with rural women	March-June 2014
2014 Gathering information collection	May 2014
Review of document	June 2014
Finalisation of document	July 2014
Printing	August 2014
Launch	September 2014
Postage and wrap up	October - November 2014

Project Financials

Project Income

Applications must be for single project requiring more than \$10 000 and up to \$90 000.

Multiple applications from an organisation which are deemed by the Board to constitute parts of a single project will not be considered. To submit such a proposal, please provide one application for the full amount in the general grant round.

The total project income and project expenses amounts should match. All four columns in the project income and project expenses tables should be completed. The details contained in the income source column can be modified to suit the project income.

You do not need to fill in every row within the project income and project expenses table however as much detail as possible should be provided. To add additional lines in the project income or project expenses table click the add row button at the bottom of the relevant table.

Organisations who are registered for GST should include GST exclusive figures. Organisations who are not registered for GST should include GST within the amount column.

Please provide a list of all project revenue sources including any financial contribution from the organisation or other organisations and in-kind volunteer labour.

Source	Amount	GST Status	Has funding been secured?
Tasmanian Community Fund	\$11,500.00	GST Inclusive	No
Applicant	\$1,000.00	GST Inclusive	Yes
In-Kind	\$3,000.00	GST Inclusive	Yes
Sales of Book	\$1,500.00	GST Inclusive	No
Fee for Launch event	\$1,250.00	GST Inclusive	No
	Must be a dollar amount	Should be GST exclusive unless you are not registered for GST	

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	\$18,250.00		
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Project Expenses

Please provide a detailed list of project expenditure items and services including those items that are being funded through alternative sources or being undertaken through in-kind volunteer labour.

Item/Service	Amount	GST Status	Funding Source
Development and Editing	\$1,900.00	GST Inclusive	TCF
Research	\$3,600.00	GST Inclusive	TCF
Travel Costs	\$2,000.00	GST Inclusive	TCF
Book Production	\$500.00	GST Inclusive	TCF
Printing	\$5,000.00	GST Inclusive	Sales & TCF
Launch Food and Drink	\$1,250.00	GST Inclusive	Fee for Launch
Media	\$600.00	GST Inclusive	TWiA
Postage	\$400.00	GST Inclusive	TWiA
In Kind Effort	\$3,000.00	GST Inclusive	TWiA
	\$		
	Must be a dollar amount		
	\$18,250.00		

Other Financial Questions

Will your organisation accept Yes
partial funding?

Please explain your answer
to the partial funding
question

It is possible to scale back the publication to be less than 80 pages and conduct less interviews with rural women to some degree. This will reduce the impact of the document and its ability to be promoted. Less copies could be printed up front which would reduce the immediate cost though would also reduce the benefit. It is also possible to charge more for the book to members of the community but the executive believes this will also limit the impact of the book and its use in the community.

Please indicate if you have No
applied to other bodies for
funding for the TCF
components of this project.

If so, please provide details
of the items applied for

Will the TCF funding allow Yes
the project to be completed?

Please provide an
explanation

The TCF funding is largely to provide the services of a research and writer to develop the publication. It is intended that the project will be completed through this funding with distribution and promotion and ongoing activity subsequent the to completion of the project.

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If you have/will be applying for more than one grant in this round from the Tasmanian Community Fund please provide a list of the applications in priority order

Not applicable

Project Quotes

Please attach three quotes for

- budgetary items valued at \$50 000 or more;
- the purchase of equipment or supplies or the engagement of contractors valued at \$50 000 or more; or
- building or renovation works where the total cost of the works is \$50 000 or more.

Quotation 1 *No files have been uploaded*

Quotation 2 *No files have been uploaded*

Quotation 3 *No files have been uploaded*

You are not required to select the lowest quote. However, if you have not chosen the lowest quote please provide the reasons for your decision

Members with financial benefit/ income

Please provide details of members of your organisation who will receive a financial benefit/income from the project?

eg: Fred Bloggs, Bloggs Electrics, Electrician, \$5,000

Name	Business Organisation	Skill/ Equipment needed	Amount	Comments
			\$	
			\$	
			\$	
			\$	
			\$	

Financial Viability

Assessment of Financial Stability

The TCF funds projects which provide the greatest value to the Tasmanian community. Accordingly, we distribute our limited funds to those community organisations which demonstrate additional benefits to the community from receiving TCF funding. We also require assurance that the organisation is in a stable financial position so it may carry out its obligations and complete the project.

This financial information is equally as important as the merits of a project. If this financial information is not provided, we may not be in a position to assess your application.

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Please note:

1. Where a sponsor will auspice the project, the sponsor must complete the financial viability section.
2. If your organisation operates in two or more states, this financial information must specifically relate to the Tasmanian operation

Are audited statements and/or annual reports available on a website? No

If yes, what is your website

Financial Summary

Local Councils, State/Australian Government agencies and Universities are **not** required to complete this table – simply provide the website address for the annual reports.

All other applicants must complete all columns and rows within this table. The financial information should relate to the last three financial years of the organisation.

	2010/11	2011/12	2012/13
Non-current Assets	0	0	0
Current Assets	46,237	33,035	27,662
Current Liabilities	0		0
Non-current Liabilities	0		0
Net Assets	46,237	33,035	27,662
Total Income	23,827	18,762	24,989
Total Expenses	21,412	31,964	30,362
Operating Surplus	1,588	-13,202	-5,373

Explanation of Financial Position

To assist the TCF in considering your need for support, please provide information on your financial position. This may include:

- An explanation of the surplus or deficit, including any surplus specifically reserved for future projects/programs [note: unexplained large surpluses or deficits may adversely affect your application];
- Capacity to fund current and new activities; and
- Significant changes from one year to the next [note: unexplained significant variations may adversely affect your application].

Further information on your financial position

TWiA has annual audited accounts that are based on calendar years in accordance with its constitution. As the organisation is not a reporting entity the accounts do not apply Australian Accounting Standards. The financial report is prepared on a cash basis. The years included above are 2010, 2011 and 2012.

TWiA operates a conference/gathering for rural women bi-annually which impacts the accounts accordingly - while the aim is to generate limited funds with this activity this is not always the case depending on the organising committee, the number

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of attendees and sponsorship received. Sponsorship is often for particular activities or events that the organisation conducts and hence can vary from year to year depending on the effort and availability of the executive and regional groups. Recently we have reduced our operating costs by encouraging more use of electronic distribution of our quarterly newsletter - we hope this continues. We have reduced our website costs and also secured a \$500 sponsorship for non-specified purposes that can be used towards operating costs in the future, as the trend in past years has been a requirement to use savings to support our activities.

If your project involves property development, restoration, renovation or extension and requires local government, environmental or other authority approval, please indicate if such approvals have been obtained at the date of your application Not applicable

If yes, please attach copies of approvals *No files have been uploaded*

If no, please detail all approvals required. You must provide evidence of your ability to obtain the approvals within six months.

Other Information

How many years have you been incorporated or registered as a business? 19
Provide a number

Does your organisation have any outstanding legal disputes? No

If yes, please provide details

Current Committed Projects

Please list all current committed projects for the organisation, with \$ amounts and timeframes for each project. Councils, State and Australian Government Agencies and Universities do NOT need to complete this question

Current committed projects	Project Cost	Timeframes
Gathering (conference/workshop)	\$15,000.00	Completion May 2014
Marcus Oldham Scholarship	\$4,000.00	Acquittal by June 2014
Rural Women's Award Prize	\$1,000.00	Acquittal by Dec 2014
	\$	
	\$	
	\$20,000.00	

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Projects Undertaken Last Three years

Please list any similar projects completed over the last three years and indicate whether they were completed on time and within budget and successfully acquitted. Councils, State and Australian Government Agencies and Universities do NOT need to complete this question.

Name of project	Completed on time/ budget	Successfully acquitted
Gathering 2012	Yes	Yes
	Yes/No answer	Yes/ No answer

Sponsor Details (for applying organisations who are NOT a legal entity in their own right)

This page is to be used by organisations that are not a legal entity in their own right.

Unincorporated organisations must have a sponsor for the project - an incorporated body or other not-for-profit legal entity - that will accept legal and financial responsibility for the project.

The sponsor must complete the letter at Attachment A in the Guidelines and attach to this application via the question below

Sponsor details

Sponsor Organisation Name

Sponsor Authorising Person

Sponsor Organisation
Address

Sponsor Email Address

Sponsor Phone Number

Sponsor Eligibility Questions

Is your sponsor a
not-for-profit community
organisation?

Is your sponsor a registered
Company?

Is your sponsor incorporated

Is your sponsor constituted

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through an Act of Parliament?

Please provide your sponsors incorporation or company registration number or the name of your Act

Sponsor ABN

Information from the Australian Business Register	
ABN	
Organisation Name	
Status	
Type of Organisation	
Is registered for GST?	
Is a Charity?	Type
Is a Deductible Gift Recipient (DGR)?	
Tax Concessions	
Registered Address	

If no ABN, please supply a copy of the Statement by supplier form

Is your sponsor registered for GST?

If your sponsor is not registered for GST, please complete a Statement by Supplier form

No files have been uploaded

Attach Sponsor letter of Support

No files have been uploaded

Complete Attachment A from the guidelines and include here

Agreement and Declaration

Agreement:

The applicant agrees to provide further information if requested by the Tasmanian Community Fund Board.

If a grant application is approved, the organisation (and sponsor, where applicable) agrees to the following conditions:

1. Use the grant only for the purpose for which it was given.
2. Provide information on any changes to the information contained in the application or to circumstances that are likely to affect the outcomes of the project to the Tasmanian Community Fund.
3. Meet any special conditions that are attached to the grant.
4. Provide reports by the due date, signed by an auditor if required under the deed.
5. Seek prior written approval for any changes to the project, completion date, or to the budget.
6. Return unexpended funds.
7. Give appropriate acknowledgement of funding by the TCF.
8. Return the grant if the project is not undertaken in accordance with the formal deed.

Full conditions are set out in the grant deed.

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Declaration:

- I confirm that all the information provided in this application, including the attachments, is current and correct.
- I confirm that no activities or materials that funding is being sought for have been ordered/purchased or will be ordered/purchased prior to a grant deed being signed if the project application is approved.
- I confirm that this Grant Application complies with the TCF Eligibility, Funding Criteria and Guidelines relevant to the Application.
- I give permission to the TCF to contact any persons in the assessment of this application.
- I give permission for the TCF to collect and store the information contained in this application in accordance with the *Personal Information Protection Act 2004*.
- I acknowledge that any Board decision made in accordance with these guidelines is final.
- I confirm that I have the authority to sign for the applicant.

Name of Authorising Officer Mrs Carol Bracken

Position in Organisation Committee Member

Date of authorisation 14/10/2013
Must be a date