

Right to Information Act 2009 Application for Assessed Disclosure

Applicant's Details					
Name:		Title:			
Postal Address:					
Daytime Contact Information					
Telephone:	Business		Home		Mobile
Email:					
Public Authority or Minister applied to:					
Have you submitted a similar request to any other Minister or Public Authority? If yes, please specify:					
General topic of information applied for: (one sentence summary of information only)					
Description of efforts made prior to this application to obtain this information:					
Application fee included:	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>	
Cheque or money order payable to the Motor Accidents Insurance Board for \$36.50					
Office use: Fee received and receipted			Yes/No		
<u>OR</u> Application for waiver:	Member of Parliament			<input type="checkbox"/>	
	Impecunious applicant			<input type="checkbox"/>	
	General public interest or benefit			<input type="checkbox"/>	
Reasons for application for waiver of fee:					

Details of the information sought:

If there is insufficient room in the space provided, please attach further details:

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Proof of Identity required:	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>
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If application is for release of your personal information you must provide proof of identity before we can release the information to you - if lodging by email or mail you will need to provide certified copies (please indicate above if this applies to you).

Office use: Proof of identity sighted/received and acceptable **Yes/No**

Applicant's Signature:		Date:	
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Information about assessed disclosure under the

Right to Information Act 2009

Object of the Act

Section 3 of the Act includes this statement of the objects of the Act:

- (1) *The object of this Act is to improve democratic government in Tasmania –*
 - a. *By increasing the accountability of the executive to the people of Tasmania; and*
 - b. *By increasing the ability of the people of Tasmania to participate in their governance; and*
 - c. *By acknowledging that information collected by public authorities is collected for and on behalf of the people of Tasmania and is the property of the State.*
- (2) *This object is to be pursued by giving members of the public the right to obtain information held by public authorities and Ministers.*
- (3) *This object is also to be pursued by giving members of the public the right to obtain information about the operations of Government.*
- (4) *It is the intention of Parliament –*
 - a. *That this Act be interpreted so as to further the object set out in subsection (1); and*
 - b. *That discretions conferred by this Act be exercised so as to facilitate and promote, promptly and at the lowest reasonable cost, the provision of the maximum amount of official information.*

Applications for assessed disclosure

- Applications are to be addressed to:

Right to Information Officer
Motor Accidents Insurance Board
PO Box 590
LAUNCESTON TAS 7250

Or email: info@maib.tas.gov.au

- Application are to be made in writing and include information required by Regulation 4 of the *Right to Information Regulations 2010*.
- Applications are to be accompanied by the application fee. This fee is 25 fee units (which equates to \$36.50 as at 1 July 2013) and is indexed annually.
- An applicant can apply for the application fee to be waived where the applicant is a Member of Parliament in the pursuit of their official duty; where the applicant is impecunious; and where the information sought is intended to be used for a purpose that is of general public interest or benefit.

Responsibilities of the public authority

- Applicants are to be notified of the decision on an application for assessed disclosure within 20 working days of the application being accepted by the public authority.
- Before the application is accepted, the public authority has a maximum of 10 working days to negotiate with the applicant to further define the application.
- If a need to consult a third party arises, a further 20 working days will be allowed in addition to the original 20 days.
- If these time limits are not conformed with, the application will be deemed to be refused and the applicant may apply to the Ombudsman for a review of that decision.