

INSTRUCTION PAGES AND APPLICATION FOR EXEMPTION TO DISPLAY IDENTITY CARD

Agent Individual and Employee licence

Enquires to Consumer Affairs & Fair Trading on 1300 65 4499

PART 1 – AGENT WHO IS REQUESTING THE EXEMPTION

Surname: _____

Given Names: _____

Licence Number: _____ Expiry Date: _____

Business/Company name: _____

Business Address: _____

Signature: _____

Details of the Agent requesting the Exemption

PART 2 – PERSON WHO EXEMPTION IS FOR

Surname: _____

Given Names: _____

Licence Number: _____ Expiry Date: _____

Details of the person whom the exemption is for.

PART 3 – REASON FOR EXEMPTION

An exemption is required for the above person for the following reason:

Please state the reasons why an exemption is required under Section 27(4)

If approved an exemption will only be granted until the expiry of a licence.

When a person reapplies for a licence a new exemption will be required.

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YOU MUST COMPLETE ALL RELEVANT PARTS OF THE APPLICATION AND PROVIDE ALL REQUESTED DOCUMENTATION BEFORE YOUR APPLICATION WILL BE PROCESSED. APPLICATIONS WILL BE RETURNED IF THEY ARE NOT FULLY COMPLETED, WHICH WILL DELAY THE PROCESSING TIME.

APPLICANTS SHOULD BE AWARE OF THEIR RESPONSIBILITIES UNDER THE SECURITY AND INVESTIGATIONS AGENTS ACT 2002.

YOU CAN VIEW THE LEGISLATION AND ITS REGULATIONS OR DOWNLOAD THEM FROM www.thelaw.tas.gov.au YOU MAY ALSO OBTAIN INFORMATION AT www.consumer.tas.gov.au

PROCESSING TIME

Processing time frames: Average processing times for a complete application is around 5 days. Please allow 14 days from the date of lodgement before enquiring on the progress of an application.

LICENCE APPLICATION FEE & LODGEMENT

The full payment must accompany this form. Refer to the 'Schedule of Fees' on our Fees and Payments page at www.consumer.tas.gov.au. All application fees are GST exempt. The application fee is not refundable if your application is refused or withdrawn for any reason.

Applications are required to be lodged with payment through Service Tasmania outlets visit www.service.tas.gov.au for locations.

PERSONAL INFORMATION PROTECTION STATEMENT

Consumer Affairs and Fair Trading (CAFT) will collect personal information from you for the purpose of processing this application. You are required to provide this information by the *Security and Investigation Agents Act 2002*. Failure to provide this information may result in your application not being processed. Your personal information will be used for the primary purpose for which it is collected, and may be disclosed to other authorised organisations. Your basic personal information may be disclosed to other public sector bodies where necessary for the efficient storage and use of the information. Personal information will be managed in accordance with the *Personal Information Protection Act 2004* and may be accessed by the individual to whom it relates on request to CAFT. You may be charged a fee for this service.