

# Application for Registration of a Cooperative

Application for Registration of a Cooperative  
Cooperatives Act 1999, Section 17

**FEE:** refer to fee schedule

This application for registration relates to the following proposed cooperative

Name of the person by whom or on whose behalf the form is lodged

Residential address

Postal address

Phone:

Facsimile

The Cooperative is proposed to be (please 1 tick in each column)

(tick one)

- A Cooperative with five or more active members
- An association with two or more cooperatives as members
- A federation with two or more associations as members

(tick one)

- Trading with share capital
- Non-trading with share capital
- Non- trading with no share capital

Proposed Registered Office

Street address of proposed principal place of business

The formation meeting held on \_\_\_\_\_ day of \_\_\_\_\_ 20

was attended by (insert number) \_\_\_\_\_ proposed members.

REGISTRATION COOPERATIVE

**The application is accompanied by:**

- (a) two copies of the proposed rules signed and certified by the persons who acted as chairperson and certified by the persons who acted as chairperson and the secretary at the formation meeting
- (b) in the case of a proposed trading cooperative, a copy of the disclosure statement presented to the formation meeting signed and certified by the persons who acted as chairperson and secretary at the formation meeting
- (c) a statement listing the particulars of the elected directors
- (d) a statement listing particulars of the secretary and principal executive officer (where applicable)
- (e) the prescribed fee.

**This application is signed by:**

- (a) in the case of an association or federation, at least two directors, or
- (b) in the case of any other proposed cooperative, at least five suitably qualified members, including two directors elected at the formation meeting, whose details appear below:

| Surname | Given Names | Elected director | Signature |
|---------|-------------|------------------|-----------|
|         |             | Y / N            |           |
|         |             | Y / N            |           |
|         |             | Y / N            |           |
|         |             | Y / N            |           |
|         |             | Y / N            |           |

Note: If there is insufficient space, attach additional sheets.

|  |
|--|
| DATED this                      day of                      20 |
|--|

|  |
|--|
|  |
|--|

Signature of person submitting statement

|  |
|--|
|  |
|--|

Surname and First Initial

**NOTE:** The proposed rules of the cooperative approved under section 17 must be passed by two thirds of the proposed members attending the formation meeting (section 15(2)(a)).

**For a trading cooperative, the disclosure statement approved under section 17 must be presented to the formation meeting (section 15 (2)(a))**

Prescribed time for lodgement

**Within two months after the closure of the formation meeting or within such extended period as approved by Business Affairs.**

Prescribed fees

The prescribed fee must accompany this form. Late fees also apply if lodged after the prescribed time. Prescribed fees (including late fees) are set out in Schedule 6 of the Cooperatives Regulations.

|  |   |
|--|---|
| <p><b>ENQUIRIES</b></p> <p>Telephone: 03 6233 2555</p> <p>Email: <a href="mailto:business.affairs@justice.tas.gov.au">business.affairs@justice.tas.gov.au</a></p> <p>Website: <a href="http://www.consumer.tas.gov.au">www.consumer.tas.gov.au</a></p> <p><b>LODGING THE FORM</b></p> <p>Mail to: Business Affairs Branch<br/>GPO Box 1244<br/>Hobart TAS 7001</p> | <p><b>PERSONAL INFORMATION PROTECTION STATEMENT</b></p> <p>Consumer Affairs and Fair Trading (CAFT) will collect personal information from you for the purpose of processing this application. You are required to provide this information by the <i>Cooperatives Act 1999</i>. Failure to provide this information may result in your application not being processed. Your personal information will be used for the primary purpose for which it is collected, and may be disclosed to other authorised organisations. Your basic personal information may be disclosed to other public sector bodies where necessary for the efficient storage and use of the information. Personal information will be managed in accordance with the <i>Personal Information Protection Act 2004</i> and may be accessed by the individual to whom it relates on request to CAFT. You may be charged a fee for this service.</p> |
|--|---|