



Use Blue or Black pen only

Write in CAPITAL letters inside the boxes

Bond Claim Form - Page 1

Rental Deposit Authority

Fax both pages of form to 1300 737 487 or send original form to GPO BOX 1244, Hobart, TAS 7001

Product Code 94

* Indicates Mandatory Fields

THE RENTAL DEPOSIT AUTHORITY (RDA) WILL NOT PROCESS FORMS WITH ERASURES OR ALTERATIONS - LEAVE UNUSED FIELDS BLANK

Details of Bond (from the bond receipt)

Bond No.*	Total Bond*
<input type="text"/>	\$ <input type="text"/>

Property Owner / Agent Details

Agent ID	Family Name/ Business Name*	Given Name*
<input type="text"/>	<input type="text"/>	<input type="text"/>
<i>Or</i>		
P.O. Box No.	Room / Unit No.	Street No.*
<input type="text"/>	<input type="text"/>	<input type="text"/>
Street Name*		<input type="text"/>
Suburb*	State*	Post Code*
<input type="text"/>	<input type="text"/>	<input type="text"/>
Mobile No. Mandatory if the SMS box is marked		<input type="text"/>
Email Address	Preferred mode of contact* Mark X in one box only	
<input type="text"/>	SMS <input type="checkbox"/> Email <input type="checkbox"/> Post <input type="checkbox"/> DO NOT LEAVE AMOUNT BLANK	
BSB No.*	Account No.*	Pay Property Owner / Agent* \$ <input type="text"/>
<input type="text"/>	<input type="text"/>	
Name Account Held In*	Signature* Never sign a blank form	
<input type="text"/>	<input type="text"/>	
Bank Name*	Date Signed*	X
<input type="text"/>	<input type="text"/> / <input type="text"/> / 2 0	

Tenant Details (Please provide your current contact details in case we need to contact you for any clarifications)

Tenant 1 Family Name*	Given Name*
<input type="text"/>	<input type="text"/>
P.O. Box No.	Room / Unit No.
<input type="text"/>	<input type="text"/>
Street No.*	Street Name*
<input type="text"/>	<input type="text"/>
Suburb*	State*
<input type="text"/>	<input type="text"/>
Post Code*	Mobile No. Mandatory if the SMS box is marked
<input type="text"/>	<input type="text"/>
Email Address	Preferred mode of contact* Mark X in one box only
<input type="text"/>	SMS <input type="checkbox"/> Email <input type="checkbox"/> Post <input type="checkbox"/> DO NOT LEAVE AMOUNT BLANK
BSB No.*	Account No.*
<input type="text"/>	<input type="text"/>
Name Account Held In*	Pay Tenant 1* \$ <input type="text"/>
<input type="text"/>	
Bank Name*	Signature* Never sign a blank form
<input type="text"/>	<input type="text"/>
Date Signed*	X
<input type="text"/> / <input type="text"/> / 2 0	

Tenant 2 Family Name*	Given Name*
<input type="text"/>	<input type="text"/>
P.O. Box No.	Room / Unit No.
<input type="text"/>	<input type="text"/>
Street No.*	Street Name*
<input type="text"/>	<input type="text"/>
Suburb*	State*
<input type="text"/>	<input type="text"/>
Post Code*	Mobile No. Mandatory if the SMS box is marked
<input type="text"/>	<input type="text"/>
Email Address	Preferred mode of contact* Mark X in one box only
<input type="text"/>	SMS <input type="checkbox"/> Email <input type="checkbox"/> Post <input type="checkbox"/> DO NOT LEAVE AMOUNT BLANK
BSB No.*	Account No.*
<input type="text"/>	<input type="text"/>
Name Account Held In*	Pay Tenant 2* \$ <input type="text"/>
<input type="text"/>	
Bank Name*	Signature* Never sign a blank form
<input type="text"/>	<input type="text"/>
Date Signed*	X
<input type="text"/> / <input type="text"/> / 2 0	

Continued in Next Page

RDA—CLAIM02-100909

Personal information will be collected from you for the purpose of maintaining a register of persons holding an interest in a security deposit pursuant to the Residential Tenancy Act 1997 and will be used by the Department for purposes permitted by that Act. Failure to provide mandatory information may result in the inability to process your form. Your basic personal information may be disclosed to other public sector bodies where necessary or if required by law. Personal information will be managed in accordance with the Personal Information Protection Act 2004 and may be accessed by the individual to whom it relates on request to the Department. You may be charged a fee for this service. This document has been prepared by the Department of Justice for and on behalf of the Minister for Corrections and Consumer Protection.

Office Use Only



Use Blue or Black pen only

Write in CAPITAL letters inside the boxes

Tasmania Explore the possibilities

Bond Claim Form - Page 2

Rental Deposit Authority

* Indicates Mandatory Fields

THE RENTAL DEPOSIT AUTHORITY (RDA) WILL NOT PROCESS FORMS WITH ERASURES OR ALTERATIONS - LEAVE UNUSED FIELDS BLANK

Tenant Details (Please provide your current contact details in case we need to contact you for any clarifications)

Tenant 3 Family Name*			Given Name*		
P.O. Box No.			Room / Unit No.	Street No.*	Street Name*
Suburb*			State*	Post Code*	Mobile No. Mandatory if the SMS box is marked
Email Address Mandatory if the email box is marked			Preferred mode of contact* Mark X in one box only		
BSB No.*			Account No.*		
Name Account Held In*			Date Signed*		
Bank Name*			/ / 2 0		
Pay Tenant 3* \$					Signature* Never sign a blank form
X					

Tenant 4 Family Name*			Given Name*		
P.O. Box No.			Room / Unit No.	Street No.*	Street Name*
Suburb*			State*	Post Code*	Mobile No. Mandatory if the SMS box is marked
Email Address Mandatory if the email box is marked			Preferred mode of contact* Mark X in one box only		
BSB No.*			Account No.*		
Name Account Held In*			Date Signed*		
Bank Name*			/ / 2 0		
Pay Tenant 4* \$					Signature* Never sign a blank form
X					

Deposit Contributors

Deposit Contributor details* Mark X in one box only			Pay Anglicare / Colony 47* \$		
Anglicare	Colony 47				
Date Signed*					Signature* Never sign a blank form
/ / 2 0					X

Individual Contributor Family Name*			Given Name*		
P.O. Box No.			Room / Unit No.	Street No.*	Street Name*
Suburb*			State*	Post Code*	Mobile No. Mandatory if the SMS box is marked
Email Address Mandatory if the email box is marked			Preferred mode of contact* Mark X in one box only		
BSB No.*			Account No.*		
Name Account Held In*			Date Signed*		
Bank Name*			/ / 2 0		
Pay Individual Contributor* \$					Signature* Never sign a blank form
X					

Office Use Only