



Use Blue or Black pen only

Write in CAPITAL letters inside the boxes

Property Owner / Agent Transfer Form

Rental Deposit Authority

Send original copy to GPO Box 1244, Hobart, TAS 7001

*Indicates Mandatory Fields

THE RENTAL DEPOSIT AUTHORITY (RDA) WILL NOT PROCESS FORMS WITH ERASURES OR ALTERATIONS - LEAVE UNUSED FIELDS BLANK

Details of Bond (from Bond receipt)

Bond No.*

Date of Transfer*

 / / 2 0

Property Details (from Bond receipt)

Room / Unit No.

Street No.*

Street Name*

Suburb*

State*

 T A S

Post Code*

Type of Premises *Mark X in one box only*

Separate House Flat or unit or apartment Terrace or Townhouse or Semi-detached Caravan Others →

Please Specify

Current Tenants

Tenant 1 Family Name*

Given Name*

Tenant 2 Family Name*

Given Name*

Tenant 3 Family Name*

Given Name*

Tenant 4 Family Name*

Given Name*

Outgoing Property Owner / Agent Details (from Bond receipt)

Agent ID

Property Owner Family Name/ Business Name*

Or

Given Name*

Email Address

Signature* *Never sign a blank form*

x

Daytime Telephone No.*

Date Signed

 / / 2 0

Incoming Property Owner / Agent Details

Agent ID

Family Name/ Business Name*

Or

Given Name*

Mobile No.

Mandatory if the SMS box is marked

P.O. Box No.

Room / Unit No.

Street No.*

Street Name*

Suburb*

State*

Post Code*

Email Address *Mandatory if the email box is marked*

Signature* *Never sign a blank form*

x

Preferred mode of contact* *Mark X in one box only*

SMS Email Post