

Application for Search Change of Name - Tasmania

CHANGE OF NAME DETAILS

If you changed your name outside of Tasmania, you will need to apply in the State or Territory where you registered the change of name.

If you are not aware of the date that the change was registered you will need to specify a search period.

Name changes that occurred prior to November 2000 were registered under prior legislation and the certificate you will receive may be in a different format (referred to as Deed Poll certificate).

New Name

Old Name

Date of Birth Place of Birth in Tasmania (*City or town*)

Gender Female Male

Date of Change

Or if not known, please enter the years to be searched:

From To

This office searches a five year period for the standard fee. For searches of six years or more, extended fees are payable. [Click here to check the current fees.](#)

PURPOSE FOR WHICH CERTIFICATE IS REQUIRED

APPLICANT DETAILS

Applicant Name

Relationship to person registered

If you are not the registered person Births, Deaths and Marriages may contact you requesting further evidence of relationship documentation.

Postal Address

Suburb State Pcode

Country

Email

Work Home Mobile

Signature _____ Date signed

Your certificate will be sent by standard mail. If you wish to pay for postage please indicate below:

- Registered Post Express Post

APPLICANT'S IDENTIFICATION

Please note that any document you provide must not be expired. It must also be issued in the name you are currently using.

Select any ONE of the following:

- Australian Photo Driver Licence
 Australian Passport
 Document of identity issued by Passport Office
 Defence Force or Police Service Photo ID card

OR Select any TWO of the following:

- Overseas Passport, with current entry permit
 School or educational report, less than 12 mths old
 Medicare card
 Credit card, account card, passbook account statement
 Naturalisation/citizenship/immigration papers by the Department of Immigration
 Student identity card or statement of enrolment
 Entitlement card issued by the Commonwealth Government

Other forms of identification may be accepted at the discretion of Births, Deaths and Marriages or Service Tasmania staff.

PAYMENT DETAILS

Please include with your application a cheque or money order made payable to Births, Deaths and Marriages. Alternatively, please complete the credit card authorisation below.

- Priority - If you require the certificate as a priority please tick here. Additional fees will apply.**

Credit Card Type Visa Mastercard

Card Number

Expiry date

/

Cardholder Name

Amount (\$):

Signature

Date signed

HOW TO APPLY FOR A CHANGE OF NAME SEARCH

You must complete all relevant parts of this form and **lodge with the required identification.**

By Post:

Send the form with your cheque, money order or credit card details to:

Births, Deaths and Marriages,
GPO Box 198, Hobart, Tasmania, 7001.

Overseas applicants must pay by credit card or bank draft in Australian dollars.

In Person:

You may apply and pay for your certificate at any Service Tasmania shop. Click here for a list of [Service Tasmania shops](#).

Enquiries:

For processing times and details about who can apply for a certificate please see our website - www.justice.tas.gov.au/bdm or email BDM@justice.tas.gov.au.

PERSONAL INFORMATION PROTECTION STATEMENT

In line with the *Personal Information Protection Act 2004*, the Registry of Births, Deaths and Marriages is collecting this information so that it can determine your eligibility to obtain the requested certificate and to prevent fraud. If you do not provide all of the information requested, particularly that relating to the reason the document is required and your relationship to the registered person, then you may not be provided with a copy of the certificate. Your personal information may be disclosed to law enforcement agencies, courts and other organisations authorised to collect it.